

## Supplemental Organic Processor Plan Form 2012

### Operation Name:

Section 205.201(a)(1) of the National Organic standards requires that a handling plan submitted for organic certification contain a complete description of practices and procedures to be performed and maintained including the frequency with which they will be performed.

Have you submitted or reviewed and updated the following documents to make sure that they are in compliance with the requirements of 205.201(a)(1)? Please make sure that all documents completely and accurately describe your organic production process from receipt of ingredients to shipment of finished products.

Flow Chart  Yes  No

Organic Integrity Plan  Yes  No

Sanitation Plan (if applicable)  Yes  No

What other documents have you submitted to show compliance with 205.201(a)(1). List them below.

Section 205.201(a)(3) of the National Organic Standards requires a description of the monitoring practices and procedures to be performed, including the frequency with which they will be performed, to verify that the Organic Handling Plan is effectively implemented. For processing and handling operations this section of the standards requires you to describe the quality assurance steps you are taking to verify that the procedures and practices described in your Organic Handler Plan and in the documents listed above are being followed and implemented. All operations, including small scale operations, must monitor their processes to verify that they are being followed. Monitoring may be done on any time frame hourly, daily, weekly, monthly, or annually. Monitoring records will be checked at the annual inspection.

Describe all monitoring activities being performed at your operation. For each activity please list the frequency with which the monitoring is performed, and how the monitoring is being documented. Use the back of this form or any additional sheets you may need. If you have a HACCP plan or Organic Plan that lists Organic Control Points you may submit that to satisfy this requirement, but it must include the frequency with which each activity is being monitored, and any documentation of the monitoring.